Annex 5

SUPPLEMENTARY CONSIGNMENT NOTE

**(explanation of the column “Carrier's notes” of the consignment note on “item 8, paragraph 27.4, 32.2, 33 of the Goods Shipping Rules)**

* 1. The supplementary consignment note (Annexes 1.1 and 1.2 to the SMGS) is a document used by the carrier to document the transportation of part of a consignment to the destination station, where this part of the consignment will be sent after the major part of the consignment under the consignment note.

The supplementary consignment note consists of two sheets: sheet 1 "Supplementary Consignment Note (for the issuing carrier)" and an unnumbered sheet

“Supplementary consignment note (additional copy)”

* 1. The form of supplementary consignment note is in A4 format, printed in black on white paper.

The form of supplementary consignment note is printed and filled out in one of the working languages of the OSJD, with application of provisions of Article 15

“SMGS Consignment Note.

The form of the supplementary consignment note, as well as the completion of all or some of the boxes may have a translation into another language.

* 1. The supplementary consignment note (additional copy) is issued in the number of copies corresponding to the number of carriers participating in the carriage of the part of the cargo to be consigned, with the exception of the issuing carrier. Sheet 1 “Supplementary Consignment Note” (for the issuing carrier)" accompanies the consignment to the destination station and remains with the issuing carrier, unnumbered sheets “Supplementary Consignment Note” (additional copy) remains with the carriers who participated in the transportation of the supplementary part of consignment.
  2. **Explanations for completing the supplementary consignment note**

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| **Column number** | | **Name and contents of the column** | | |
| Upper left corner | | **“SMGS”**  The name of the | carrier | is indicated who issued the supplementary consignment note. |
| 1 | | **“Consignor”**  The name of the carrier who issued the supplementary consignment note is indicated. | | |
| 2 | | **“Station of departure”**  Please specify the name of the station and its code (in the field for the code), where the supplementary consignment note was issued, and the abbreviated name of the railroad. | | |
| 3, 5, 15  16 | | **"Consignor's statements", "Destination station", "Cargo name", "Package type"**  The information relating to the part of the supplementary consignment is transferred from the appropriate box in the consignment note. | | |
| 4 | | **“Consignee”**  Please specify the name for the consignee | of the carrier | issuing cargo |
| 6 | | **“Border crossing stations”**  The information from the corresponding column of the consignment note is transferred for  the remaining route section. | | |
| 7 – 12,  17 – 21 | | **"Wagon", "Wagon provided", "Carrying capacity", "Axles",**  **"Tare weight", "Type of tank", "Number of places", "Weight (in kg)", "Seals", "Loaded", "Weight determination method**  When a wagon is uncoupled, the information from the corresponding line of the consignment note is transferred.  If part of the cargo is loaded into another wagon, the corresponding information about the wagon where this part of the cargo is loaded, the number and weight of the cargo, the number and signs of the seals affixed by the carrier, the carrier's method of determining the cargo weight and  the mark "carrier" to the "Loaded" line shall be entered. | | |
| 22 | | **“Carriers”**  Information from the consignment note about the carriers is entered sequentially  for the remaining section of the route for the supplementary cargo part. | | |
| 23 | | **“The cargo is subject to shipment No** **dd \_** **, station of departure** **, destination station** **\_, for consignee**  **“**  Please specify consignment number, the date of the shipping contract, the name of the station of departure, destination and abbreviated names of railroads, the name of the consignee and his postal address as per consignment note. | | |
| 24 | | **“Documents attached by the consignor”**  A list of accompanying documents or copies thereof is entered,  if they shall accompany a supplementary part of the cargo. | | |
| 25 | | **Reserved** | | |
| 26 | | **“Date of issue of the supplementary consignment note”**  The carrier's date stamp is affixed at the station where the supplementary consignment note is issued. | | |
| 27 | | **“Date of arrival”**  The carrier's date stamp is affixed at the destination station. | | |
| 28 | **“Signs and marks for the customs and other administrative formalities”**  The following marks are made:   * by the customs - for the purposes of customs inspection; * by other governmental bodies - to carry out administrative procedures. | | | |
| 29 | **“Shipment No”**  Please specify shipment number which shall not coincide with the shipment number on the consignment note. | | | |
|  | **Back side of sheet 1** | | | |
| 30 | **“Carrier's marks”**  Marks are made which are prescribed for a similar line of the consignment note. | | | |
| 31 | **“Loss and Damage Report”**  Please specify number of the formal report, date of issue thereof, as well as the name of the station and abbreviated name of the rail road where the report was issued, with the stamp of the carrier who issued it. | | | |
| 32 | **“Marks at the destination station”**  To be filled out in accordance with national legislation. | | | |
| 33 | **“Signs and marks of cargo transfer”**  Data stamps of carriers, accepting the cargo at the stations of transfer of cargo are stamped by order of transfer of cargo from one carrier to another. | | | |
| 34 | **“Signs and marks of transit through frontier stations”**  Impressions of the data stamps of carriers at border crossing stations by the order in which the cargo goes through them. | | | |